



SEND Policy

Aims and Objectives

Productive Learning UK Limited aim to provide every learner who come to us with access to a broad and balanced alternative educational provision, in line with the Special Educational Needs and Disability Code of Practice

Our aims are:

- To ensure that all pupils with SEND have their needs met in order to support knowledge and skills progression and continued good physical and mental health and wellbeing.
- To ensure that every child is protected from harm and neglect and that every effort is made to enable them to learn and grow independently.
- To ensure all children can access a balanced learning experience, differentiated where appropriate.
- To ensure that all learners with SEND are able to fully access the learning and skills by providing extra support or additional resources where appropriate and by removing their barriers to learning.
- To develop a close working relationship with parents, carers, agencies and specialist educational services.

Objectives

Identify the needs of learners with SEND as early as possible, through collaboration with local authority agencies. This is most effectively done by gathering information from parents, educational establishments, health and care services prior to the learners entry into Productive Learning UK Limited, via the referral form.

Monitor the progress of all learners in order to aid the identification of learners with SEND. Continuous monitoring of those learners with SEND by Productive Learning UK Limited will help to ensure that they are able to reach their full potential.

Make appropriate provision to overcome all barriers to learning and ensure learners with SEND have full access to activities which will enhance their skills and learning progress. This will be co-ordinated by regular reviews with Productive Learning UK Limited and the SEND team responsible for the learner. This will ensure that individual targets are met and that all learners needs are catered for.

Work with parents, carers and support workers to gain a better understanding of their child/looked after child and involve them in all stages of the child's education. This includes supporting them in terms of understanding SEND procedures and practices, providing regular reports on the child's progress, and providing information on the provisions for learners, and the effectiveness of the SEND work.



Create an environment where learners feel safe to voice their opinions of their own needs. This means providing regular one to one meetings between learners, Productive Learning UK staff and parents/carers

This will be reflected in decision-making but also encouraged through wider opportunities for participation in both practical activities and learning experiences that are tailored to individual learners.

Admission Arrangements

The admission arrangements for all learners pupils are in accordance with national legislation, including the Equality Act 2010. This includes learners with any level of SEND; those with an Education, Health and Care plan and those without. All SEND paperwork and /or EHCP reports should be passed to the Senior Director of Productive Learning UK Limited by the referring agency, or previous educational provision team, or parents/carers as soon as possible.

If the learner is making a transition from another alternative education provision, a meeting may be set up between the feeder provision and the receiving provision to aid the smooth transition of the learner, and discuss transfer arrangements

Where face to face meetings are not possible, contact will be made using the telephone/video call to ensure that there is a good understanding of what type of provision is required.

Productive Learning UK Limited will do its best to ensure that all necessary provisions and preparations are made prior (where possible) to the start of the learners attendance at Productive Learning UK Limited.

Policy Review

This policy will be reviewed regularly in line with legislative updates, and in any event not less than annually.

A handwritten signature in black ink, appearing to read 'N. Morris', is written over a horizontal line.

Nicholas Morris
Director – Productive Learning UK Limited